

# Citation and Documentation: How to Use Primary and Secondary Sources

Kay Lee

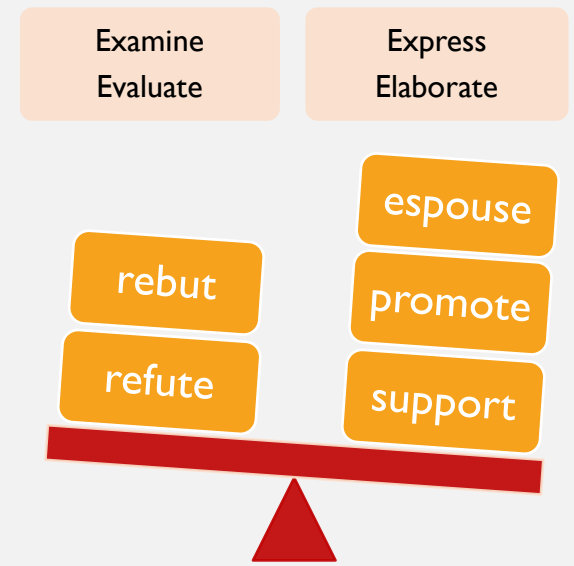
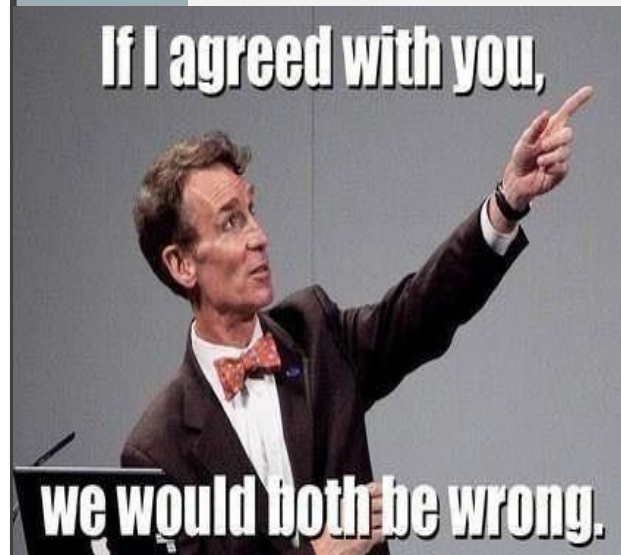
Why do I want to include **outside sources**?

How do I know what source is **reliable and credible**?

How do I **incorporate** the outside source to support my position?



<https://www.peoplesmatters.in/article/training-development/objectivity-hr-myth-12852>



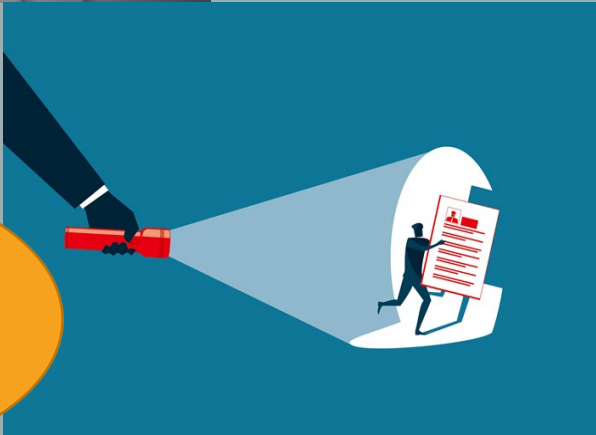


Boost ethos



Tap into logos

<https://givingcompass.org/article/case-studies-underscore-the-importance-of-using-evidence-to-develop-practice-and-policy/>



Avoid plagiarism

In-Text Citation:

How do I **highlight** (emphasize) my position?

How and where do I **incorporate and cite** outside sources?

As the primary authority of my writing, what should I do **after** introducing the outside source?

# Ethos: What constitutes as a reliable source? How do I incorporate it within my argument?

Primary Source:

an immediate, first-hand account of a topic, produced during the event



Secondary Source:

a third-party generated document or record about a primary source event

The image is a screenshot of a JSTOR search result page. At the top, there is the JSTOR logo and a search bar with the text 'Search JSTOR' and a link for 'All Content'. Below the search bar are links for 'Advanced Search', 'Browse', and 'Tools'. The main content area shows the search results for 'The Annals of Applied Statistics', specifically 'Vol. 1, No. 2...'. The article title is 'Chemical and Forensic Analysis of JFK Assassination Bullet Lots: Is a Second Shooter Possible?'. The authors listed are Cliff Spiegelman, William A. Tobin, William D. James, Simon J. Sheather, Stuart Wexler, and D. Max Roundhill. The article is published in 'The Annals of Applied Statistics', Vol. 1, No. 2 (Dec., 2007), pp. 287-301. The publisher is the 'Institute of Mathematical Statistics' and the URL is 'https://www.jstor.org/stable/4537437'. The page count is 15.

# Where Do I Place my Primary Or Secondary Source?

## How to Put Together a Five-sentence Paragraph



### TOPIC SENTENCE

An umbrella sentence that covers the main idea of the paragraph

TEXTUAL EVIDENCE (selections of details)  
What you carefully picked from the text

### COMMENTARY 1

Your personal take on the textual evidence

### COMMENTARY 2

Further elaboration of your discussion on the textual evidence

### CLOSING STATEMENT

The sentence that ties in all the elements together

# Two-Step MLA Documentation

Merrion 3

In 711, General Tariq ibn Ziyad led an army of Islamic Berbers across the Straits of Gibraltar into southern Spain. In the period following, numerous other Berber and Arab troops poured in and within a few short years seized the southern and eastern two-thirds of the Iberian Peninsula from a faltering Visigothic Kingdom (Burckhardt and Morris 410). To assume that the relative "speed with which the Muslims absorbed the Iberian Peninsula was solely a function of their military prowess would be incorrect" (Crowne). Rather, their success was a result of their willingness to offer favorable terms of surrender to those Christians living in Spain at the time of conquest. Under such terms, Christians were allowed to practice their faith and govern their own communities. While it was customary for Muslims to force conversion of all polytheistic peoples they conquered, Christians were different in that they worshipped the same God, and thus were tolerated as "Peoples of the Book" ("Singular and Plural" 16). As a result, many Christians, especially those living in urban areas, assimilated rapidly to Islamic culture. Esposito et al. argues that "for those Christians, however, who refused to accommodate Islamic culture, the century and a half following the conquest was one of great spiritual anxiety" in which they struggled to maintain their religious identities in an age of necessary coexistence (45-46).

The fifty years following the conquest were marked with great pol

**In-text citation:**  
Signal phrase  
Direct quotation  
Parenthetical citation

Merrion 4

## Works Cited

- Burckhardt, Titus, and Will Morris. *Moorish Culture in Spain*. McGraw-Hill, 1972.
- Constable, Olivia R. *Medieval Iberia: Readings from Christian, Muslim, and Jewish Sources*. University of Pennsylvania Press, 1997.
- Crowne, Richard. "Dhimmi." *Religious Literacy Project*, Harvard Divinity School, 2008, <http://rlp.hds.harvard.edu/religion-profiles>.
- Esposito, John, et al. *The Oxford History of Islam*. Oxford UP, 1999.
- Fletcher, A. *Moorish Spain*. H. Holt, 1992.
- Jayyusi, Salma K, and Manuela Marín. *The Legacy of Muslim Spain*. E.J. Brill, 1992.
- Lowney, Chris. *A Vanished World: Medieval Spain's Golden Age of Enlightenment*. Free Press, 2005.
- "Singular and Plural: The Heritage of Al-Andalus." *UNESCO Courier*, vol. 44 no. 12, 1991, p.p. 15-19, *Academic OneFile*, <http://go.galegroup.com>.



Sample MLA 8th Paper with Works Cited  
[International License](#). Permission

**Works Cited Page:**  
On a separate page  
Alphabetical entries  
Hanging indents  
Author. Title. Publication Info.

Signal phrase

The secondary authority with credentials

Andrea Lunsford, the author of *Everything's an Argument*, observes,

Direct quotation

“in the academy today, we have very strict standards for citation and attribution, and we have them for a reason. We want to know where the knowledge comes from, and we want to be able to check it. We want to go to those sources and look to see if the student is using them correctly or not. In fact, we want to be able to do that with all scholarship” (123).

Parenthetical citation  
(beware the punctuation)

AUTHOR.

Work Cited

Lee 7

TITLE.

Lunsford, Andrea A.. *Everyone's an Author: with*

*Readings*. New York: W.W. Norton and Co.,

2013. Print.

Publication Information.

## Online Source Documentation

Author and/or editor names (if available); last names first.

"Article name in quotation marks."

*Title of the website, project, or book in italics,*

Date of creation (if available),

A URL (without the https://) or permalink.

Date you accessed the material.

“Athlete's Foot - Topic Overview.” *WebMD*, 25 Sept. 2014,

[www.webmd.com/skin-problems-and-treatments/tc/athletes-foot-topic-overview](http://www.webmd.com/skin-problems-and-treatments/tc/athletes-foot-topic-overview). Accessed 30 September, 2020.

Felluga, Dino. *Guide to Literary and Critical Theory*. Purdue U, 28 Nov. 2003,

[www.cla.purdue.edu/english/theory/](http://www.cla.purdue.edu/english/theory/). Accessed 10 May 2006.

Lundman, Susan. “How to Make Vegetarian Chili.” *eHow*,

[www.ehow.com/how\\_10727\\_make-vegetarian-chili.html](http://www.ehow.com/how_10727_make-vegetarian-chili.html). Accessed 6 July 2015.



# Summary: In-text Citation and Works Cited

Click on the link for further  
study:

[in-text citations for primary and  
secondary sources.docx](#)

[https://owl.purdue.edu/owl/research  
\\_and\\_citation/mla\\_style/mla\\_formatting\\_and\\_style\\_guide/mla\\_works\\_cited\\_page\\_basic\\_format.html](https://owl.purdue.edu/owl/research_and_citation/mla_style/mla_formatting_and_style_guide/mla_works_cited_page_basic_format.html)

## I. In-Text Citation:

- 1) Compose a strong topic sentence
- 2) Use a signal phrase including the credentials of the secondary authority to introduce a quotation and its source within parentheses**
- 3) Provide your commentary on the quotation
- 4) Further elaborate your argument based on the quote
- 5) Tie in all the above elements in a closing statement.



How to compose a  
five-sentence  
paragraph.

## 2. Works Cited

- 1) Author. Title. Publication Information.
- 2) Alphabetize the entries.
- 3) Use hanging indents.
- 4) When in doubt, consult the MLA manual.